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|  |  | EDUCATION |
|  | **Jasper University**  20XX – 20XX  BA in Psychology with a concentration in Industrial-Organizational Psychology  **East Beringer Community College**  20XX – 20XX  AA in Psychology |
| APRIL HANSson  JOB TITLE HERE Profile Adaptable HR Specialist with expertise in talent acquisition, employee relations, and HRIS management. Proven success in reducing time-to-fill by 20% through strategic recruitment. Skilled in fostering positive workplace cultures, delivering impactful training programs, and ensuring legal compliance. Committed to enhancing organizational success through effective HR practices. CONTACT PHONE:  707-555-0177  WEBSITE:  www.adatum.com  EMAIL:  april@adatum.com |  | WORK EXPERIENCE |
|  | **Adatum**  **HR Specialist**  20XX–present  Implemented a streamlined recruitment process, reducing time-to-fill by 20%. Developed and conducted training programs, enhancing employee onboarding experiences. Managed employee relations, resolving conflicts and promoting a positive work environment.  **Caneiro Group HR Specialist**  20XX–20XX  Led diversity and inclusion initiatives resulting in a 15% increase in workforce diversity. Implemented HRIS system improvements, increasing data accuracy and efficiency. Conducted performance evaluations and provided recommendations for talent development.  **Proseware**  **HR Specialist**  20XX–20XX  Coordinated employee benefits programs, resulting in improved satisfaction and retention. Implemented policies and procedures to ensure compliance with labor laws. Collaborated with management to address employee concerns and improve overall workplace morale. |
|  | SKILLS |
|  | **Picture of chart** |