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| Monthly Attendance Sheet for Employees | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| *Your Company Name –Your Company address –Your Company Contact No –Your Company Email* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Number of Attendees:  Number of Non-Attendees: | | | | | | | | | | | | | | | Month/Year  Manager: | | | | | | | | | | | | | | | | |
| Employee Name | M | T | W | T | F | S | S | M | T | W | T | F | S | S | | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** |
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