

House Moving Checklist

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| Two months before you move | |
|  | Get hold of a local paper or check the local area’s websites to familiarize yourself with local government, community, social news and activities. |
|  | Clean out cupboards. |
|  | If relocating due to a job move, check what costs your employer will cover |
| **Six weeks before you move** | |
|  | Draw up a list of all your main possessions |
|  | Decide which possessions you are taking to your new home, and where you will put the larger items. |
|  | Check whether your insurance policy will cover your move. |
|  | Research local schools. |
|  | Arrange to transfer your children’s school records |
| **Two weeks before you move** | |
|  | Check you have adequate prescription medicines to cover the moving period |
|  | safely dispose of all flammables e.g., Paints, Gas Bottles, Cleaning Fluids etc. |
|  | If your removal company is not making arrangements for you, book people to carry out services. e.g., Removing light fittings, House Cleaning |
|  | Cancel local deliveries and service, for example newspapers, gardener, cleaner, milk delivery, fuel or oil. |
| **The day before you move** | |
|  | Walk through your house one last time to make sure everything is accounted for |
|  | Strip beds |
|  | Keep linens in a box that travels with you, so you can use them the first night. |
|  | Make sure you have the keys to your new home, or have arranged to collect them. |
| **The day of the move** | |
|  | Record all utility meter readings (gas, electricity, and water) |
|  | Stay until your movers have finished |
|  | Take one final look around to see if you forgot anything |
|  | Before leaving check that all windows are secure and water, gas and electricity supplies are switched off. |
|  | You may be asked to sign a packing inventory/list: check carefully to ensure that you are happy with the content. |
| **Once you have in your new home** | |
|  | Make sure you are present when the removal crew arrives so you can guide them around the house confirming what is to be moved and any special instructions. |
|  | Check the unloading of your items and account for each one on your packing inventory. Check carefully for any damaged or missing items |
|  | Place moving and other important documents in a safe place. |
|  | Go to the post office and collect held mail. |
| **After you have moved in** | |
|  | Start cleaning and make the beds. |
|  | Plug in your telephones, answering machine and large appliances |
|  | Let older children organize their own rooms. |
|  | If possible, keep pets away until you are settled in. |