

**House Moving Checklist**

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| --- | --- | --- | --- |
| **Task** | **Responsibility** | **Status** | **Date** |
| 1 Month Before | | | |
| Create binder/folder for moving records (estimates, receipts, inventory lists, etc.) | Lorem ipsum |  | Mm/dd/yyyy |
| Plan your moving method (truck rental, hiring movers, etc.) and get cost estimates | Lorem ipsum |  | Mm/dd/yyyy |
| See if your employer will provide moving expense benefits | Lorem ipsum |  | Mm/dd/yyyy |
| Research storage facilities if needed | Lorem ipsum |  | Mm/dd/yyyy |
| Schedule disconnection/connection of utilities at old and new place | Lorem ipsum |  | Mm/dd/yyyy |
| [ ] Phone [ ] Internet [ ] Cable [ ] Water [ ] Garbage [ ] Gas [ ] Electric | Lorem ipsum |  | Mm/dd/yyyy |
| Plan how you will move vehicles, plants, pets and valuables | Lorem ipsum |  | Mm/dd/yyyy |
| Plan how you will arrange furniture in the new place - use a floor plan or sketch | Lorem ipsum |  | Mm/dd/yyyy |
| Hold a garage sale, donate, sell, or trash unnecessary items | Lorem ipsum |  | Mm/dd/yyyy |
| Schedule transfer of records (medical, children in school, etc.) | Lorem ipsum |  | Mm/dd/yyyy |
| Get copies of any records needed (medical, dental, etc.) | Lorem ipsum |  | Mm/dd/yyyy |
| Acquire packing materials (boxes, tape, stuffing/padding, markers, etc.) | Lorem ipsum |  | Mm/dd/yyyy |
| Make any home repairs that you have committed to making | Lorem ipsum |  | Mm/dd/yyyy |
| Start using up food you have stored so there is less to move | Lorem ipsum |  | Mm/dd/yyyy |
| 1-2 Week before | | | |
| Continue packing and clean as you go | Lorem ipsum |  | Mm/dd/yyyy |
| Pack items separately that you will need right away at your new place | Lorem ipsum |  | Mm/dd/yyyy |
| Plan to take the day off for moving day | Lorem ipsum |  | Mm/dd/yyyy |
| Find useful things for your children to do - involve them as much as possible | Lorem ipsum |  | Mm/dd/yyyy |
| Find someone to help watch small children on move day | Lorem ipsum |  | Mm/dd/yyyy |
| Begin to pack your suitcases with clothes and personal items for the trip | Lorem ipsum |  | Mm/dd/yyyy |
| Reconfirm your method of moving with those involved | Lorem ipsum |  | Mm/dd/yyyy |
| Make sure your prescriptions are filled | Lorem ipsum |  | Mm/dd/yyyy |
| Empty out your safe deposit box, secure those items for safe travel | Lorem ipsum |  | Mm/dd/yyyy |
| Check your furniture for damages - note damages on your inventory | Lorem ipsum |  | Mm/dd/yyyy |
| 2-4 Days Before | | | |
| Confirm all moving details and that you have necessary paperwork | Lorem ipsum |  | Mm/dd/yyyy |
| Make a schedule or action plan for the day of the move | Lorem ipsum |  | Mm/dd/yyyy |
| Plan when/how to pick up the truck (if rented) | Lorem ipsum |  | Mm/dd/yyyy |
| Prepare for the moving expenses (moving, food, lodging) | Lorem ipsum |  | Mm/dd/yyyy |
| Continue cleaning the house as you are packing | Lorem ipsum |  | Mm/dd/yyyy |
| Pack a bag for water bottles, pen/paper, snacks, documents, and essentials | Lorem ipsum |  | Mm/dd/yyyy |
| Set aside boxes/items that you are moving yourself (make sure you'll have room) | Lorem ipsum |  | Mm/dd/yyyy |
| Moving Day | | | |
| Remove bedding and take apart beds | Lorem ipsum |  | Mm/dd/yyyy |
| Go early to pick up the truck if you rented one | Lorem ipsum |  | Mm/dd/yyyy |
| Take movers/helpers through the house to inform them of what to do | Lorem ipsum |  | Mm/dd/yyyy |
| Walk through the empty place to check for things left behind - look behind doors | Lorem ipsum |  | Mm/dd/yyyy |
| Leave your contact info for new residents to forward mail | Lorem ipsum |  | Mm/dd/yyyy |
| Take inventory before movers leave, sign bill of lading | Lorem ipsum |  | Mm/dd/yyyy |
| Make sure your movers have the correct new address | Lorem ipsum |  | Mm/dd/yyyy |
| Lock the windows and doors, turn off the lights | Lorem ipsum |  | Mm/dd/yyyy |
| Use a padlock to lock up a rented truck | Lorem ipsum |  | Mm/dd/yyyy |
| Verify utilities are working - especially power, water, heating, and cooling | Lorem ipsum |  | Mm/dd/yyyy |