Tenant Verification Form

Note: You can fill in your answers on this form by placing the cursor inside the text box and typing in your answers; or, you can print the form and then fill it in by hand.

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| --- | --- | --- | --- |
| To |  | From |  |
| Department Name |  | Department Name |  |
| Name |  | Name |  |
| Address |  | Address |  |
| City/State/Zip Code |  | City/State/Zip Code |  |
| Telephone |  | Telephone |  |
| Fax No. |  | Fax No. |  |
| Other |  | Other |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Property or Landlord Name | |  | | | | | | |
| Monthly rent amount | |  | | | Length of Residency | | |  |
| Number of late Payments | |  | | | Returned Checks? | | |  |
| Any documented Complaints? | | |  | | | | | |
| If so, please explain | | | | | | | | |
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| Was applicant asked to move? | | | |  | | | | |
| If no, Did applicant give Proper Notice? | | | |  | | | | |
| Was Unit Left in good condition? | | | |  | | | | |
| If no, Please explain Damages or cleaning Needed | | | | | | | | |
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| Any money left owing? | | |  | | | | | |
|  | | |  | | | | | |
| Amount | | |  | | | | | |
| Would you re-rent to applicant? | | |  | | | | | |
| Additional Comments | | | | | | | | |
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| Landlord Signature |  | | | | | Date |  | |

