Tenant Verification Form

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We are requesting verification of rental history for the individual named below, who states they are a present or former tenant.

Please complete the information and fax to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for your cooperation.

Cordially,

I hereby authorize you to release information regarding my tenancy to the inquiring landlord.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Tenant Signature Date

|  |  |
| --- | --- |
| Rental History of |  |
| Date moved in | Moved Out |  |
| Monthly Rent $ |  |
| Was rent paid on time? |  |
| Number of times late? |  |
| What was included in rent? |  |
| Number of persons in family? |  |
| Did they follow the rules? |  |
| Complaints by others (explain)? |  |
| Care of rental unit |  |
| Any damage? |  |
| Any Pets? |  |
| Overall rating as a tenant |  |
| Explain |  |
|  |
|  |
| Would you rent to them again? |  |
| Did they give notice to move? |  |
| If former tenant, did you return full security deposit? |  |
| If not, why? |  |
| Person providing information |  |
| Title |  |
| Phone Number |  |

